



**THE GOPALPUR  
TEA COMPANY LIMITED**

Regd Off: The Gopalpur Tea Co Ltd  
Flat No 12, 3rd Floor, 30 Chowringhee Road  
Kolkata - 700016 • C: 2229 1684 • F: 2226 9950  
E: gopalpurtea@gmail.com • info@gopalpurtea.in  
W: www.gopalpurtea.in  
CIN #: L01132WB1913PLC002383

Gopalpur Tea Estate  
P.O. Gopalgagan - 735213  
P.S. Birpara  
Dist: Alipurduar  
West Bengal

Date: 23/04/2015

To,  
The Calcutta Stock Exchange Ltd.  
7 Lyons Range  
Kolkata -700 001

o/copy

Re.: Script Code 10017153  
Sub: Submission of Secretarial Audit

Dear Sir,

We are submitting below mentioned quarter's secretarial audit reports as required under regulation 55A of SEBI (Depositories and Participants) Regulation, 1996.

For Quarter Ended

1. 31/03/2015

Kindly acknowledge the same.

Your kind co-operation is always with us and highly appreciated.

For The Gopalpur Tea Co. Ltd.

Chief Financial Officer

Encl: as above





*Bill Recd.  
25  
21/04/15*

**SECRETARIAL AUDIT REPORT**

- 1 For Quarter Ended : 31.03.2015
- 2 ISIN : INE528N01015
- 3 Face value : Rs 15/- Each
- 4 Name of the company : The Gopalpur Tea Co. Ltd
- 5 Registered Office address : Flat - 12, 3rd floor, 30 Chowringhee Road  
Kolkata - 700016
- 6 Correspondance address : Flat - 12, 3rd floor, 30 Chowringhee Road  
Kolkata - 700016
- 7 Telephone & fax Number : Ph:- (033) - 2229 - 1684  
Fax:- 2226 - 9950
- 8 Email Id : gopalpurtea@gmail.com
- 9 Name of the stock exchange where the company securities are listed : The Calcutta Stock Exchange Ltd. ( CSE)
- 10 Issued Capital : 

No. of Shares	% of issued capital
3,039,272	100.00
- 11 Listed Capital( Exchange Wise) (As Per Company records) : 

No. of Shares	% of issued capital
3,039,272	100.00
- 12 Held in dematerialised form in NSDL : 

No. of Shares	% of issued capital
2,532,572	83.33
- 13 Held in Dematerialised form in CDSL : 

No. of Shares	% of issued capital
451,000.00	14.84
- 14 Physical : 

No. of Shares	% of issued capital
55,700.00	1.83
- 15 Total Number of Share[ 12+13+14 ] : 

No. of Shares	% of issued capital
3,039,272	100.00
- 16 Reasons for difference if any, between (10&11), (11&15) : NIL

17 Certifying the details of changes in share capital during the Quarter under consideration as per Table Mentioned below:

Particulars	No of Shares	Applied / Not Applied	Listed on stock Exchanges	Whether intimated to CDSL	Whether intimated to NSDL	In Principal approval pending for S Specify name
<b>Not Applicable</b>						

\*\*\*Rights, Bouns, Preferential issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to Specify)

- 18 Register of Members is Updated (Yes/ No)  
If not, updated upto which date : YES
- 19 Reference of previous quarter with regards to Excess dematerialised share (If any) : N.A.
- 20 Has the company resolved the matter mentioned in point No 19 above in the current quarter? If not, reason Why? : N.A.
- 21 Mention the Total Nos. of request, if any, confirmed after 21 days and total Nos. of request pending beyond 21 days with Reason for delay



Total No. of Demat Requests	No. of Requests	No of Shares	Reason for Delay
Not Applicable			

22 Name, Telephone & Fax No. of the Compliance Officer of the Company

Name:- Mr. Nathmal Maheswari  
: Telephone no:- (033) - 2229 - 1684  
Fax no:- (033) - 2226 - 9950

23 Name, Telephone & Fax No. and Regn.No of the Comapny Secretary

: Not in Appointment

24 Appointment of Common Agency for Share Registry Work

: Maheshwari Datamatics Pvt Ltd

25 Any other details that the auditor may like to provide (e.g. BIFR Company, delisting from SE, Company changed its name etc).

Place Kolkata

Date 02.04.2015



Name of the Company Secretary

Anusha Verma

CP No: - 11277

A handwritten signature in blue ink, appearing to read "Anusha Verma".