



**THE GOPALPUR
TEA COMPANY LIMITED**

Regd. Office : Flat No. 12, 3rd Floor,
30, Chowringhee Road, Kolkata - 700 016
C : 2229 1684, F : 2226 9950
E-mail : gopalpurtea@gmail.com, info@gopalpurtea.in
W : www.gopalpurtea.in
CIN # : LO1132WB1913PLC002383

Gopalpur Tea Estate
P.O. Gopalgagan - 735213
P.S. Birpara
Dist. Jalpaiguri
West Bengal

Date: 14/10/2015

To
The Calcutta Stock Exchange Ltd.
7 Lyons Range
Kolkata -700 001

OFFICE COPY

Re.: Script Code 10017153

Sub: Submission of Secretarial Audit

Dear Sir,

We are submitting below mentioned quarter's 'Reconciliation of Share Capital Audit' reports as required under regulation 55A of SEBI (Depositories and Participants) Regulation, 1996.

For Quarter Ended

1. 30/09/2015

Kindly acknowledge the same.

Your kind co-operation is always with us and highly appreciated.

For The Gopalpur Tea Co. Ltd.

Alamu

Chief Financial Officer

Encl: as above



RECONCILIATION OF SHARE CAPITAL AUDIT
(Separate for each ISIN)

- | | | |
|-----|--|--|
| 1. | For Quarter Ended | 30 TH SEPTEMBER, 2015 |
| 2. | ISIN | INE528N01015 |
| 3. | Face Value | Rs. 15/- |
| 4. | Name of the Company | THE GOPALPUR TEA CO. LTD. |
| 5. | Registered Office Address | FLAT – 12, 3 RD FLOOR,
30 CHOWRINGHEE ROAD
KOLKATA 700016 |
| 6. | Correspondence Address | FLAT – 12, 3 RD FLOOR,
30 CHOWRINGHEE ROAD
KOLKATA 700016 |
| 7. | Telephone & Fax Nos. | TEL. - 033-2229 – 1684 FAX- 033-2226-9950 |
| 8. | E-mail Address | gopalpurtea@gmail.com |
| 9. | Names of the Stock Exchanges where the company's securities are listed | CSE |
| | | <u>Number of shares</u> <u>% of Total Issue Cap.</u> |
| 10. | Issued Capital Equity Shares | 3039272 100% |
| 11. | Listed Capital (Exchange-wise) (as per company records) | |
| | CSE | 3039272 100% |
| 12. | Held in dematerialized form in CDSL | 451000 |
| 13. | Held in dematerialized form in NSDL | 2532572 |
| 14. | Physical | 55700 |
| 15. | Total No. of shares (12+13+14) | 3039272 |
| 16. | Reasons for difference if any, between (10&11), (10&15), (11&15) | - |



17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars	No. of shares	Applied/Not Applied for listing	Listed on Stock Exchanges (Specify names)	whether intimated to CSDL	whether intimated to NSDL	In-prin. approval pending for stock exchange (specify names)
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- NIL -

18. Register of Members is updated (Yes/No) if not, updated-up to which date YES
19. Reference of previous quarter with regards to excess dematerialized shares, if any. N.A.
20. Has the Company resolved the matter mentioned in point no. 19 above in the current quarter ? If not, reason why? N.A.
21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	NIL	NIL	NIL
Pending for more than 21 days	NIL	NIL	NIL

22. Name, Telephone & Fax No. of Compliance Officer of the Company MR. NATHMAL MAHESWARI
TEL: 033-2229-1684
FAX: 033-2226-9950



[3]

23. Name, Address, Tel. & Fax No.
Registration no. of the Auditor

BABU LAL PATNI
COMPANY SECRETARY
51, NALINI SETT ROAD
5TH FLOOR, R-19
KOLKATA 700007
TEL: 2259-7715/6

C.P. 1321

24. Appointment of common agency for
share registry work, if yes (name &
address)

MAHESHWARI DATAMATICS
PRIVATE LIMITED
6, MANGOE LANE, 2ND FLOOR
KOLKATA - 700001

25. Any other detail that the auditor may
like to provide (e.g. BIFR company,
delisting from Stock Exchange,
company changed its name etc.)

NIL

PLACE: KOLKATA

DATED: 14.10.2015

Babu Lal Patni
14/10/15

